



DPS&C BENCH BOOK

Custody and Supervision Guide for Judges and Attorneys

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Alternatives to Incarceration for Probated Sentences

Alternatives to Incarceration programs require specific language reflected in the court minutes and result in the defendant either remaining on probation supervision or being returned to probation supervision upon completion of the program.

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Don Francois Alternative Center</u> Concordia Parish Correctional 26356 LA 15 Ferriday, LA 71334 Contact: DPS&C Headquarters Probation & Parole CustodialTreatment@la.gov 225-342-6615	Available for male and female participants. 90-day (and, effective August 1, 2026, up to 180-day) substance abuse treatment program providing educational and rehabilitative treatment for eligible defendants. Upon successful completion of the program, defendants are restored to regular probation and/or parole supervision.	Recommended by P&P in response to Probation Violation. Eligibility Screening Tool is the <i>Concordia ID/Screening Checklist</i>. Probation Violator recommended by Probation & Parole. Court ordered participation and defendant must volunteer. Technical violators likely to be revoked if not accepted to program. No sex crimes, crimes of violence, or violence against a person.	<u>If referring as part of Technical Revocation under C.Cr.P. art. 900:</u> “Probation is revoked under Art 900 for 90 days with credit for time served, to be served at the Don Francois Alternative Center.” <u>If referring in lieu of revocation: (For violations determined on or after August 1, 2026, because Don Francois is a custodial substance abuse treatment program, the court may order up to 180 days under C.Cr.P. art. 900(A)(6)(b) as amended by Acts 2026, No. 622: “Probation is revoked under C.Cr.P. art. 900 for _____ days (not to exceed 180) without diminution of sentence, with credit for time served, to be served in the custodial substance abuse treatment program at the Don Francois Alternative Center.” Confirm current program track length with Probation & Parole before ordering more than 90 days.)</u> “In lieu of revocation, the defendant is ordered to complete the 90-day Don Francois Alternative Center.”

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Intensive Incarceration</u> Please email Uniform Commitment Order and referral request: hq-intensiveincarceration@la.gov Bossier Medium Correctional Facility 2984 Old Plain Dealing Rd, Plain Dealing, LA 71064 (318) 326-5927 Louisiana Correctional Institute for Women 6923 Highway 74 St. Gabriel, Louisiana 70776 (225) 319-2701 DPS&C Headquarters Office of Reentry, Education, & Chaplaincy 225-342-6041	Available for male participants at Bossier and female participants at LCIW. No more than 12 month program for defendants placed based upon identified needs into cognitive behavioral, educational, and vocational programs.	Offender must be sentenced to the custody of the Department to serve ten years or less (La. R.S. 15:574.4.4(A)(1)). 1st or 2nd felony offender. Convicted of a non-violent offense. Convicted of 1st offense for distribution, dispensing, or possession with intent to distribute 28 grams or less of amphetamine, methamphetamine, cocaine, oxycodone, or methadone. Convicted of 1st or 2nd offense for possession of amphetamine, methamphetamine, cocaine, oxycodone, or methadone. Recommended by court and DPS&C and defendant must volunteer for the program. Sex offenders, violent offenders, those with immigration detainer, or long term history of assaultive behavior or assaultive escape within the last 5 years.	<u>Referral by court in revocation hearing for technical probation violations:</u> Special condition added by court in revocation hearing for technical violation of probation: defendant to be committed to the custody of the Department and required to serve not more than 12 months without diminution of sentence to complete the intensive incarceration program. <u>Revocation for technical violations of probation through Drug Court:</u> Defendant is committed to the custody of the Department of Public Safety and Corrections and be required to serve a sentence of not more than 12 months without diminution of sentence to complete the intensive incarceration program.

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Day Reporting Centers</u> East Jefferson District 504-465-3490 DOC_P&P_EJD_OFFICE@la.gov Jefferson Parish District 504-361-6730 DOC_P&P_JPD_OFFICE@la.gov New Orleans District 504-962-4401 DOC_P&P_NOD_OFFICE@la.gov Thibodeaux District 985-447-0935 DOC_P&P_THD_OFFICE@la.gov	Available for male and female participants. 60-90 day community based program providing individualized case planning, cognitive behavioral programs, as well as life skills and educational programs <u>Limited to the Judicial and Probation & Parole Districts serving:</u> Jefferson New Orleans Thibodeaux	Technical violators likely to be revoked if not accepted to program. High risk/need defendants at the time of sentencing may be referred but program must accept the defendant and Probation & Parole must also recommend participation. Ordered to participate by court. Defendant must volunteer. No convictions for sex crimes.	Must have at least 6 months left on Probation & Parole supervision. No pending felony charges. Add special condition of probation at sentencing or during a revocation hearing that defendant must enroll in and complete the day reporting center.

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Reentry Court Program</u> Please email Uniform Commitment Order and referral request to: reentrycourt@la.gov And email <u>male</u> referrals to: LA State Penitentiary 17544 Tunica Trace Angola, LA 70712 DOC-LSPReEntry@la.gov And email <u>female</u> referrals to: LA Correctional Institute for Women 6923 Highway 74 St. Gabriel, LA 70776 DOC-LCIWReEntry@la.gov 225-319-2701	Program is available for Male and female participants. 2 year program comprised of educational, rehabilitative, and vocational components designed to address the defendant's identified needs.	Must be recommended by the court at time of sentencing OR probation revocation hearing. Defendant must volunteer and must test negative for drugs prior to participation. Eligibility governed by La. R.S. 13:5401 (reentry courts; workforce development sentencing program). Prohibition on most crimes of violence (La. R.S. 14:2(B)), including domestic violence; however, La. R.S. 13:5401(B)(1)(f) allows for the below list of violent crimes: • Aggravated battery • 2nd degree battery • Battery of a police officer • Disarming of a peace officer • Aggravated assault and Aggravated assault w/firearm • Simple kidnapping • False imprisonment; offender armed with dangerous • Aggravated arson • Aggravated criminal damage to property • Home invasion • 2nd degree robbery and Simple robbery • Purse snatching • Aggravated flight from an officer Instant offense cannot have resulted in the death of a person The DA or appropriate prosecuting authority must consent if defendant is convicted of an eligible violent crime (R.S.13:5401(B)(1)(i)). No pending felony charges, immigration detainers or revocation hearings.	Sentence imposed should be sufficient to ensure at least 2 years of incarceration. Upon successful completion, the defendant may petition the court to reconsider the sentence and place the defendant on intensive probation supervision.

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Transitional Work Program</u> Please email Uniform Commitment Order and referral request: hq-twp-recommendations@la.gov <i>Multiple Locations</i> <i>Contact:</i> <i>P&P Headquarters</i> <i>225-342-3097</i>	Available for male and female participants. Program provides for defendants to have the ability to reside in a correctional facility while working in a job in the community.	Referred as Probation in lieu of Revocation under C.Cr.P. art. 900. Defendant must volunteer to participate. No convictions for sex offense (La. R.S. 15:541). Minimum of four years before earliest release date but pursuant to the provisions of La. R.S. 15:711 and 15:1111. No history of violent offenses or violent behavior Defendant must be medically stable to be able to maintain employment. Defendant must not have a history of escape within the last seven years. Defendant must be deemed suitable by the agency No pending felony charges or detainers.	Defendant can be recommended for participation by the Court upon sentencing and will be immediately screened based on statutory requirements, technical eligibility and suitability. Once approved, defendant will be placed in a Transitional Work Program. "In lieu of revocation, the offender is ordered to complete up to 6 months in TWP."

Specialized Programs for Post Adjudication Incarceration

These programs require the court to **revoke the defendant's probation and/or sentence the defendant to DPS&C custody**. The court may recommend any of these programs for the defendant. DOC will place the defendant in appropriate programs based upon the classification process, which includes consideration of court recommendations. Upon program completion, the defendant must complete his or her period of incarceration and is not returned to probation supervision.

Any credit for time served while held in custody pretrial and eligibility for the application of good time laws will impact the amount of time an individual will serve in custody and therefore could have a negative impact on the individual's ability to participate in and successfully complete the recommended program.

Specialized Programs for Post-Adjudication Incarceration in DPS&C Custody			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Mental Health Evaluation and Treatment</u> Please email Uniform Commitment Order and referral request: mental_healthhq@la.gov Contact: DOC Mental Health Director 225-202-8079	Reception at a DOC facility includes individual screening, psychological testing, and psychiatric referral if indicated.	Defendants who display clear signs of mental illness. Criminal thinking alone does not warrant mental health referral.	In the Uniform Commitment Order section E. Referrals to Dept. of Public Safety & Corrections, check box "Recommended for mental health evaluation"
<u>Steve Hoyle Intensive Substance Abuse Program</u> Bossier Medium Correctional Facility 2984 Old Plain Dealing Rd, Plain Dealing, LA 71064 Contact: Program Director (318) 326-5927	Available for male participants. 90 day substance abuse treatment program providing intensive treatment including cognitive behavioral therapy.	Defendant must volunteer to participate. Defendant must be cleared by medical and mental health staff.	A sentence of at least 5 years at hard labor with a recommendation that the defendant complete the Steve Hoyle Intensive Substance Abuse Program (SHISAP) is recommended.

Specialized Programs for Post-Adjudication Incarceration in DPS&C Custody			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<u>Young Adult Program (YAP)</u> Please email Uniform Commitment Order and referral request: YAP@la.gov Elayn Hunt Correctional Center 6923 Highway 74 St. Gabriel, LA 70776 Contact: Program Director (225) 319-4379	2-year program for 18-22 year old inmates to address their unique needs. Includes individualized program interventions, education and career training, case management, and connection to community supports.	Must be 18-22 years old. Must volunteer to participate.	A sentence with at least 2 years remaining to serve after considering credit for time served with a recommendation to the YAP program.
<u>Transitional Work Programs</u> Please email Uniform Commitment Order and referral request: hq-twp-recommendations@la.gov <i>Multiple Locations</i> Contact: DOC Headquarters Prison Operations 225-342-6654	Available for male and female participants. Program provides for defendants to have the ability to reside in a correctional facility while working in a job in the community.	Defendant must volunteer and have no pending felony charges. No convictions for sex offense (La. R.S. 15:541). Minimum of four years before earliest release date but pursuant to the provisions of La. R.S. 15:711 and 15:1111. No history of violent offenses or violent behavior. Defendant must be medically stable to be able to maintain employment. Defendant must not have a history of escape within the last seven years.	Defendants are screened when they become eligible for participation for the Transitional Work Program. Defendant must be deemed suitable by the agency Once eligibility and suitability are determined, the defendant will be placed in an appropriate program.

Good Time Calculation Rate

The below **goodtime calculation examples are for illustrative purposes** only and are intended to serve as a guide that can be used to **estimate** the amount of time a person may be required to spend in the custody of the Department of Corrections pursuant to a particular sentence(s) and or revocation(s) before releasing via diminution of sentence/goodtime (if otherwise eligible for good time under statutes applicable at the time the offense was committed).

Official time calculations and release dates are completed by the Department of Corrections during the pre-classification intake process and upon receipt of all relevant sentencing documents including, but not limited to, the uniform commitment, pre-trial jail credit, and/or revocation history. This process also must factor in other applicable information such as previous convictions, concurrent or consecutive sentences, offender class etc. all of which may also impact time calculations. Furthermore, time calculations and release dates can be subsequently updated throughout inmate's incarceration as needed due to course completions, disciplinary loss of or restorations of goodtime, and or subsequent sentences.

Key Definitions:

1. **Goodtime:** eligible inmates custody of the department who has been convicted of a felony, may earn a diminution of sentence by good behavior and performance of work or self-improvement activities, or both, to be known as "good time". Earning rates are determined by statute. For offenses committed before August 1, 2024, see La. R.S. 15:571.3; for offenses committed on or after August 1, 2024, see La. R.S. 15:571.3.1.
2. **Certified Treatment Rehabilitative Programs "CTRP":** eligible inmates may earn additional credits towards the reduction of projected goodtime parole release date for completion of Certified Treatment Rehabilitation Courses such as education, job skills training, values development and faith-based initiatives, therapeutic programs, and treatment programs pursuant to La. R.S. 15:828(B).

General Goodtime Calculation Formula for Offenses:

IMPORTANT: Rule applicability depends on the DATE OF THE OFFENSE, not the date of sentencing. Offenses committed before August 1, 2024 use the legacy rates below (La. R.S. 15:571.3). Offenses committed on or after August 1, 2024 use the rates in La. R.S. 15:571.3.1, under which ordinary good time is capped at fifteen percent of the sentence imposed.

GOOD TIME RATES FOR OFFENSES COMMITTED PRIOR TO AUGUST 1, 2024

Nonviolent Offense Basic Sentence Computation

- $\{\text{Total Sentence Length}\} \times \{35\% \text{ Time-Served Rate}\} - \{\text{Jail Credit Days}\} - \{360 \text{ Days CTRP Credit}\} = \text{Projected Good Time Release Date}$

Example 1: 10-year sentence for drug possession with 1-year of jail credit and max CTRP credit

- 10 years x 35% - 1 year jail credit – 360 days CTRP credit = 1.5 years Projected Good Time Release Date

Violent Offense Basic Sentence Computation (Assumes 1st Offense)

- $\{\text{Total Sentence Length}\} \times \{75\% \text{ Time-Served Rate}\} - \{\text{Jail Credit Days}\} - \{360 \text{ Days CTRP Credit}\} = \text{Projected Good Time Release Date}$

Example 2: 10-year sentence for armed robbery with 1-year jail credit and max CTRP credit

- 10 years x 75% - 1 year jail credit – 360 days CTRP credit = 5.5 years Projected Good Time Release Date

Notes about Legacy Good Time Rates

- Ordinary goodtime earn/award rates are different for nonviolent and violent offenses etc.
- Assume all defendants will earn maximum amount of CTRP credit of 360 days.
- Calculation formula above accounts for goodtime awarded in conjunction with pretrial jail credit.
- Offender class is irrelevant when the offense is nonviolent.
- 2 or more violent offenses are **flat** with no good time
- Sex offenses and habitual offender sentences are **flat** with no ordinary good time
- Non sex habitual offenders may earn up to 360 CTRP
2026 update: under Acts 2026, No. 28 (effective August 1, 2026), La. R.S. 15:828(E) now allows eligible offender who earns an associate's degree (in addition to a bachelor's degree) from a regionally accredited, department-approved institution while incarcerated to earn an additional ninety days of credit toward reduction of the projected good time parole supervision date.

NEW GOOD TIME RATES FOR OFFENSES COMMITTED ON OR AFTER AUGUST 1, 2024 (2024 Special Crime Session)

Basic Sentence Computation

Note No distinction between violent and nonviolent crimes in terms of ordinary goodtime earn/award rates.*

- **{Total Sentence Length – Jail Credit} x {85% Time-Served Rate (maximum 15% ordinary good time)} – {360 Days CTRP Credit} = Projected Good Time Possible Release Date**

Example 1: 10-year sentence for drug possession with 1-year of jail credit and max CTRP credit

- {10 years - 1 year jail credit} x 85% – 360 days CTRP credit = 6.65 years Projected Good Time Release Date
 - *For reference, under new goodtime rates the same sentence for non-violent offense as illustrated in example on p.13 results in 5.15 years longer must serve rate than under previous rates.*

Example 2: 10-year sentence for armed robbery with 1-year jail credit and max CTRP credit

- {10 years - 1 year jail credit} x 85% – 360 days CTRP credit = 6.65 years Projected Good Time Release Date

Notes about New Good Time Rate

- No distinction between violent and nonviolent crimes in terms of ordinary goodtime earn/award rates.
- No additional good time on pre-trial jail credit/above calculation formula accounts for this change.
- Max amount of ordinary goodtime towards release date is 15%.
- Sex offenses and Habitual offender convictions are ***flat*** with no ordinary good time.
- For purposes of above formula, assume all defendants will earn maximum amount of CTRP credit of 360 days.