

BOARD OF PARDONS & COMMITTEE ON PAROLE STATE OF LOUISIANA

JEFF M. LANDRY
GOVERNOR



SHERYL M. RANATZA
BOARD CHAIR

NOTICE AND AGENDA

HEARING DOCKET: _____

The Committee on Parole will meet and conduct parole hearings on the week of _____. These meetings will be conducted via video conference using ZOOM. The offender will not be physically present but will meet with the panel through video conference from their current correctional institution. The Parole Board virtual waiting room will open at 7:30 AM. If attending in person, you should join the meeting 15 minutes before the start time. If you are unable to participate in the hearing and wish to know the results, please get in touch with the Parole Board staff at (225) 342-9191 or (225) 342-6622 after the date of the hearing.

Pursuant to the Public Meeting Law, the Parole Board may hold an Executive Session to discuss confidential information related to the referenced case.

The Department of Public Safety and Corrections maintains a database for victims of crimes, and if a victim wishes to do so, they can register with the department. Once registered, a victim will be notified of specific changes in the status of the convicted offender. If you are not registered and would like to be, you can contact the Louisiana Victim Outreach Program by calling (225) 342-1056 or download a copy of the registration form from the Victim Services page on the agency website.

You may participate in the hearing process through Zoom Video Conferencing on a PC, Mac, Linux, iOS, or Android device or by telephone. If you do not plan on speaking and want only to observe, you can watch the hearings live on our YouTube channel at The Louisiana Board of Pardons and Parole. You can also visit our website for upcoming Pardon and Parole hearings.

Public Comment:

You have two options for providing public comment on the Parole Hearing you are interested in: before or during the meeting. See the process below for both options. Any public comment received will be read during the meeting, except those provided by victims, which will be kept confidential.

Before the Meeting:

- Email the Board a video and/or letter up to 4:30 PM the day before the hearing. All emails must be submitted to Paroleboard@La.gov, including the inmate's name, DOC number, and your name and statement. If you will be attending or wish to speak during the meeting, please indicate in your email, and you will be addressed during the meeting.
- Mail in a letter and/or video to the Parole Board at P.O. Box 94304, Baton Rouge, LA 70804.

During the Meeting:

- If you choose to participate live through Zoom, please see the attached instructions for attending through Zoom. The individual meeting numbers are listed below. Once in the meeting room, inform the staff if you want to speak.
- If you choose to participate by phone, you will dial 1 (669) 900-6833 or 1 (646) 876-9923 and enter the meeting number listed below.

If you have any questions about the instructions above, please get in touch with the Board staff at (225) 342-9191 or (225) 342-6622.

You are encouraged to test your device before the meeting to ensure no connectivity problems.

Hearing Date:	Meeting ID #:	Hearing Location:	Judicial District:	Start Time:

Please refer to the Board's webpage at [Board of Pardons and Committee on Parole](#) for specific docket information.

If special accommodations are needed, please email Paroleboard@La.gov or call the Board office at 225-342-6622.