

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS STATE OF LOUISIANA

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November 13, 2024

Addendum 01

Your reference is directed to FY25 Community Incentive Grant Program No: 2024-10 issued on October 22, 2024 for the Louisiana Department of Public Safety and Corrections scheduled to be opened at 4:30 P.M. CST on December 6, 2024.

This addendum is hereby officially made a part of the referenced Notice of Funding Availability (NOFA) & Applicant Instructions and Application.

The following changes are to be made to the referenced application:

Changed to Read on Applicant Instructions cover page:

Revised Estimated Total Program Funding: \$2,100,000

Applicant Inquiries and State Responses:

Inquiry 1: Notice of Funding Availability (NOFA) Document, Page 4, Section: 2.2 Target Population, bullet point one

Inquiry 1a: Will offenders with a moderate to high needs TIGER score be eligible for the program?

State's Response:

Yes, for this NOFA, a person eligible for CIG participation is someone who meets one of the below criteria

- Has a *high or moderate risk for recidivism* **or** has a *high need* score at the time of incarceration in accordance with the Targeted Interventions to Greater Enhance Re-entry (TIGER);
- Serving a hard labor (felony) sentence under the custody of DPS&C, and are within six (6) months of their release date from incarceration or on *supervised or unsupervised parole* and are within six (6) months of their release date.

Inquiry 1b: If an offender has a low TIGER risk score but a high needs score, will they still be considered eligible for the program?

State's Response:

See the response to Inquiry 1a.

Inquiry 1c: Will there continue to be a mechanism in place for offenders who do not meet the TIGER eligibility scores but require CIG program services?

State's Response:

Yes, limited exceptions will be reviewed on a case-by-case basis, as the intent of the CIG Program is to serve the target population noted in Section 2.2 and clarified in response to Inquiry 1a.

Inquiry 1d: With the parole board now requiring a low-risk score for offenders to appear before them, will there be any flexibility for long-term offenders who have maintained low risk scores?

State's Response:

See the response to Inquiry 1c.

Inquiry 1e: For long-term offenders with low-risk scores, what specific exceptions or considerations will be made to all them access to necessary program and services?

State's Response:

See the response to inquiry 1c.

Inquiry 1f: How are needs and risk scores weighed against each other in determining eligibility for the program?

State's Response:

The TIGER need score and risk score are not weighed against each other.

Inquiry 2: Notice of Funding Availability (NOFA) Document, Page 4, Section: 2.2 Target Population, bullet point two

Are formerly incarcerated adults on parole supervision eligible for the program if they are within six months of their full-term or ECC date? If they are eligible, which TIGER scores will be considered, pre-release or post-release?

State's Response:

The Parole Board have set their own criteria for risk scores regarding what person they will consider for discretionary parole release. CIG Program participants must be under DPS&C custody or on parole while in the program, as noted in Section 2.2 and clarified in response to Inquiry 1a. Only pre-release TIGER scores will be considered.

Inquiry 3: Notice of Funding Availability (NOFA) Document, Page 4, Section: 2.3 Program Requirements
Will CIG grantees be provided with the REAP (Reentry Accountability Plan)?

State's Response:

The State intends to provide the REAP to contractors at the time of referral or upon initial client contact after a Release of Information (ROI) is signed by the potential client.

Inquiry 4: Notice of Funding Availability (NOFA) Document, Page 5, Section 2.3.1 Total Funding Allocation and Maximum Number of Participants

Can a program exceed the maximum of 100 participants if it did not achieve 100 successful closures?

State's Response:

The contractor may exceed the maximum of 100 participants if they choose; however, they will not be able to invoice above the contracted annual amount.

Inquiry 5: Notice of Funding Availability (NOFA) Document, Page 6, Section 2.3.3 Allowable uses of funding

Will other staff positions, such as Peer Support Specialists or Program Coordinator, be considered acceptable beyond those explicitly mentioned? Additionally, is there a minimum or maximum pay level established for these positions?

State's Response:

Staff positions that involve direct contact with CIG participants are acceptable if needed and approved by the State. There is no minimum or maximum pay level, but pay should be reasonable and aligned with workforce standards for the position.

Inquiry 6: Notice of Funding Availability (NOFA) Document, Page 6, Section 2.3.3 Unallowable Uses

Is organizational audit fees considered an eligible expense? If they are not, is the organization required to submit an annual audit report to the Department of Corrections?

State's Response:

No, as noted on Page 6, unallowable uses of contract awards include expenses for consultation or consults for evaluating or auditing the applicant's CIG program. This is separate from audited financial statements, which are required for all applications or as a year-end report, as noted on Page 13, Section 4.2 Deliverables.

Inquiry 7: Application Instructions and Application Document, Page 23, Appendix A Past Performance References

We are unfamiliar with Past Performance References and wish to seek guidance on the type of partner we should ask for a reference. Should we rely on past/current program partners for the current program, or ask additional community partners for references?

State's Response

As noted in the Instructions for Appendix section on page 3, Appendix A the applicant shall "Provide three (3) references from previous contractual work that is in similar size and scope to the proposed project. If three (3) references are not available due to the applicant's lack of contractual experience of similar size and scope, they should include a statement stating such and provide organization references that can speak to the quality of services performed, timeliness of the work performed, cost control and overall customer satisfaction."

Inquiry 8: Application Instructions and Application Document, Page 6-22, Section A-D

We are blocking out our answers for the application question and wish to ensure that we are answering the questions properly. Does the amount of space left for each question in the application form reflect the character or space limit in the application system?

State's Response:

Yes, the space provided for each question in the application form reflects the maximum character or space limit set by the application system. DOC expects responses to be concise, direct, and specific, and the space available is designed to accommodate that approach.

Inquiry 9: Application Instructions and Application Document, Title Page

We are asking for a clarification on the amount available, which is listed as \$2.3M on the Application and \$2.1M on the NOFA. Is the correct amount listed available each year or over the period of three years?

State's Response:

The correct amount is \$2.1M available each year for the three-year contracts awarded.