



DPS&C BENCH BOOK

Resource guide for Judges and Attorneys about programs available at the La. Dep.t of Public Safety & Corrections for people in custody or under supervision.

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Alternatives to Incarceration for Probated Sentences

Alternatives to Incarceration programs require specific language reflected in the court minutes and result in the defendant either remaining on probation supervision or being returned to probation supervision upon completion of the program.

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Don Francois Alternative Center</p> <p>Concordia Parish Correctional 26356 LA 15 Ferriday, LA 71334</p> <p>Contact: Probation & Parole Headquarters DOC_P&P_CustodialTreatment@la.gov 225-342-6615</p>	<p>Available for male and female participants.</p> <p>90 day substance abuse treatment program providing educational and rehabilitative treatment for eligible defendants.</p> <p>Upon successful completion of the program, defendants are restored to regular probation and/or parole supervision.</p>	<p>Recommended by P&P in response to Probation Violation.</p> <p>Eligibility Screening Tool is the <i>Concordia ID/Screening Checklist</i>.</p> <p>Probation Violator recommended by Probation & Parole.</p> <p>Ordered to participate by court and defendant must volunteer.</p> <p>Technical violators likely to be revoked if not accepted to program.</p> <p>No convictions for sex crimes or crimes of violence.</p> <p>No history of violence against the person.</p>	<p><u>If referring as part of Technical Revocation under C Cr P Art 900:</u></p> <p>“Probation is revoked under Art 900 for 90 days with credit for time served to be served at the Don Francois Alternative Center.:</p> <p><u>If referring in lieu of revocation:</u></p> <p>“In lieu of revocation, the defendant is ordered to complete the 90-day Don Francois Alternative Center.”</p>
<p>Louisiana Transitional Center for Women Substance Abuse Program (LTCW)</p> <p>Madison Parish Detention Center 1005 W Green Street Tallulah, LA 71282</p> <p>Contact: Probation & Parole Hdqtrs DOC_P&P_CustodialTreatment@la.gov</p>	<p>Available for female participants.</p> <p>90-day “closed group” substance abuse treatment program specific to women.</p> <p>*New participants may only join as new groups begin.</p>	<p>Referred as part of Technical Revocation under C Cr P Art 900.</p> <p>Defendant must volunteer to participate.</p> <p>No pending felony charges, immigration detainees or pending revocation hearings.</p>	<p>"Probation is revoked via Technical for 90 days to be served in the LTCW Program"</p>

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
225-342-6615	Includes Pre-Release and discharge planning as part of the Regional Reentry Program.		
<p>Intensive Incarceration</p> <p>Please email UCO & referral request to: hq-intensiveincarceration@la.gov</p> <p>Bossier Parish Medium Correctional Facility 2985 Old Plain Dealing Rd, Plain Dealing, LA 71064 (318) 326-5927</p> <p>Louisiana Correctional Institute for Women 15200 Scenic Highway Baker, LA 70714</p> <p>Contact: DPS&C Headquarters Office of Reentry, Education, & Chaplaincy Services 225-342-6041</p>	<p>Available for male participants at Bossier and female participants at LCIW.</p> <p>No more than 12 month program for defendants placed based upon identified needs into cognitive behavioral, educational, and vocational programs.</p>	<p>1st or 2nd felony offender.</p> <p>Convicted of a non-violent offense.</p> <p>Convicted of 1st offense for distribution, dispensing, or possession with intent to distribute 28 grams or less of amphetamine, methamphetamine, cocaine, oxycodone, or methadone.</p> <p>Convicted of 1st or 2nd offense for possession of amphetamine, methamphetamine, cocaine, oxycodone, or methadone.</p> <p>Recommended by court and DPS&C and defendant must volunteer for the program.</p> <p>Sex offenders, violent offenders, those with immigration detainer, or long term history of assaultive behavior or assaultive escape within the last 5 years.</p>	<p><u>Referral by court in revocation hearing for technical probation violations:</u> Special condition added by court in revocation hearing for technical violation of probation: defendant to be committed to the custody of the Department and required to serve not more than 12 months without diminution of sentence to complete the intensive incarceration program.</p> <p><u>Revocation for technical violations of probation through Drug Court:</u> Defendant is committed to the custody of the Department of Public Safety and Corrections and be required to serve a sentence of not more than 12 months without diminution of sentence to complete the intensive incarceration program.</p>

<p>Day Reporting Centers Contact: District Manager</p> <p>Alexandria District 337-487-5301 DOC P&P ALD OFFICE@la.gov</p> <p>Baton Rouge District 225-922-0227 DOC P&P BRD OFFICE@la.gov</p> <p>Covington District 985-871-8351 DOC P&P CVD OFFICE@la.gov</p> <p>Jefferson District 504-361-6730 DOC P&P JPD OFFICE@la.gov</p> <p>Lake Charles District 337-491-2388 DOC P&P LCD OFFICE@la.gov</p> <p>Lafayette District 337-262-5444 DOC P&P LFD OFFICE@la.gov</p> <p>Monroe District 318-362-3171 DOC P&P MOD OFFICE@la.gov</p> <p>New Orleans District 504-962-4401 DOC P&P NOD OFFICE@la.gov</p> <p>Shreveport District 318-676-7040 DOC P&P SPD OFFICE@la.gov</p>	<p>Available for male and female participants.</p> <p>60-90 day community based program providing individualized case planning, cognitive behavioral programs, as well as life skills and educational programs</p> <p><u>Limited to the Judicial and Probation & Parole Districts serving:</u></p> <p>Alexandria Baton Rouge Covington Jefferson Lafayette Lake Charles Monroe New Orleans Shreveport Thibodeaux</p>	<p>Technical violators likely to be revoked if not accepted to program.</p> <p>High risk/need defendants at the time of sentencing may be referred but program must accept the defendant and Probation & Parole must also recommend participation.</p> <p>Ordered to participate by court.</p> <p>Defendant must volunteer.</p> <p>No convictions for sex crimes.</p> <p>Must have at least 6 months left on Probation & Parole supervision.</p> <p>No pending felony charges.</p>	<p>Add special condition of probation at sentencing or during a revocation hearing that defendant must enroll in and complete the day reporting center.</p>
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Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Reentry Court Program</p> <p>Please email UCO (Uniform Commitment Order) and referral request to: reentrycourt@la.gov</p> <p>LA State Penitentiary 17544 Tunica Trace Angola, LA 70712</p> <p>Contact: LSP DOC-LSPreentry@la.gov 225-655-2415</p> <p>LA Correctional Institute for Women 15200 Scenic Highway Baker, LA 70714</p> <p>Contact: LCIW DOC-LCIWReEntry@la.gov 225-319-2431</p>	<p>Program is available for Male and female participants.</p> <p>2 year program comprised of educational, rehabilitative, and vocational components designed to address the defendant's identified needs.</p>	<p>Must be recommended by the court at time of sentencing OR probation revocation hearing.</p> <p>Defendant must volunteer and must test negative for drugs prior to participation</p> <p>Prohibition on most crimes of violence (RS 14:2(B)) including domestic violence offenses, however statute allows for the below list of violent crimes:</p> <ul style="list-style-type: none"> • Aggravated battery • 2nd degree battery • Battery of a police officer • Disarming of a peace officer • Aggravated assault • Aggravated assault with a firearm • Simple kidnapping • False imprisonment; offender armed with dangerous • Aggravated arson • Aggravated criminal damage to property • Home invasion • 2nd degree robbery • Simple robbery • Purse snatching • Aggravated flight from an officer <p>Instant offense cannot be for a crime that resulted in the death of a person</p> <p>No pending felony charges, immigration detainers or pending revocation hearings.</p>	<p>Sentence imposed should sufficient to ensure at least 2 years of incarceration. Upon successful completion, the defendant may petition the court to reconsider the sentence and place the defendant on intensive probation supervision.</p>

Alternatives to Incarceration for Probated Sentences			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Transitional Work Program</p> <p>Please email UCO and referral request to: hq-twp-recommendations@la.gov</p> <p><i>Multiple Locations</i></p> <p>Contact: P&P Headquarters 225-342-3097</p>	<p>Available for male and female participants.</p> <p>Program provides for defendants to have the ability to reside in a correctional facility while working in a job in the community.</p>	<p>Referred as Probation in lieu of Revocation under C Cr P Art 900.</p> <p>Defendant must volunteer to participate.</p> <p>No convictions for sex offense (RS 15:541).</p> <p>Minimum of four years before earliest release date but pursuant to the provisions of RS 15:711 and 15:1111.</p> <p>No history of violent offenses or violent behavior.</p> <p>Defendant must be medically stable to be able to maintain employment.</p> <p>Defendant must not have a history of escape within the last seven years.</p> <p>Defendant must be deemed suitable by the agency.</p> <p>No pending felony charges or detainers.</p>	<p>Defendant can be recommended for participation by the Court upon sentencing and will be immediately screened based on statutory requirements, technical eligibility and suitability. Once approved, defendant will be placed in a Transitional Work Program.</p> <p>"In lieu of revocation, the offender is ordered to complete up to 6 months in TWP."</p>

Specialized Programs for Post Adjudication Incarceration

These programs require the court to **revoke the defendant's probation and/or sentence the defendant to DPS&C custody**. The court may recommend any of these programs for the defendant. DOC will place the defendant in appropriate programs based upon the classification process, which includes consideration of court recommendations. Upon program completion, the defendant must complete his or her period of incarceration and is not returned to probation supervision.

Any credit for time served while held in custody pretrial and eligibility for the application of good laws will impact the amount of time an individual will serve in custody and therefore could have a negative impact of the individual's ability to participate in and successfully complete the recommended program.

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody			
Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Mental Health Evaluation and Treatment</p> <p>Please email UCO and referral request to: mental_healthhq@la.gov</p> <p>Contact: DOC Mental Health Director 225-202-8079</p>	<p>Reception at a DOC facility includes individual screening, psychological testing, and psychiatric referral if indicated.</p>	<p>Defendants who display clear signs of mental illness.</p> <p>Criminal thinking alone does not warrant mental health referral.</p>	<p>In the Uniform Commitment Order section E. Referrals to Dept. of Public Safety & Corrections, check box “Recommended for mental health evaluation”</p>
<p>Blue Walters</p> <p>Please email UCO and referral request to: mental_healthhq@la.gov</p> <p>Madison Parish Correctional Center 1005 W. Greet Street Tallulah, LA 71282</p> <p>Contact: DOC Mental Health Director 225-202-8079</p>	<p>90-day substance abuse treatment program which offers individual and group counseling, anger management, job skills training, the disease concept of alcoholism, 12 Step Alcoholics Anonymous introduction, and relapse prevention.</p>	<p>Has a substance use diagnosis.</p> <p>Minimum custody defendants: with multiple DWI’s, are recommended by court, and/or have a substance abuse history.</p> <p>No convictions for sex offense (RS 15:541).</p> <p>Defendant must volunteer to participate.</p> <p>No long term history of assaultive behavior.</p> <p>No complex medical or mental health issues.</p>	<p>A sentence of at least 3 years at hard labor with a recommendation that the defendant complete Blue Walters is recommended.</p>

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody

Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Steve Hoyle Intensive Substance Abuse Program</p> <p>Bossier Parish Medium Correctional Facility 2984 Old Plain Dealing Rd, Plain Dealing, LA 71064</p> <p>Contact: Program Director (318) 326-5927</p>	<p>Available for male participants.</p> <p>90 day substance abuse treatment program providing intensive treatment including cognitive behavioral therapy.</p>	<p>Defendant must volunteer to participate.</p> <p>Defendant must be cleared medical and mental health staff.</p>	<p>A sentence of at least 5 years at hard labor with a recommendation that the defendant complete SHISAP is recommended.</p>
<p>Louisiana Transitional Center for Women (LTCW)</p> <p>Madison Parish Detention Center 1005 W Green Street Tallulah, LA 71282</p> <p>Contact: Program Director 318-574-5740 (ext.305)</p>	<p>Available to females only.</p> <p>90-day and 9-month substance abuse treatment programs specific to women; includes Pre-Release and discharge planning as part of the Regional Reentry Program.</p>	<p>Defendant must volunteer for program.</p>	<p>A sentence of at least 5 years at hard labor with a recommendation that the defendant complete LTCW is recommended.</p>

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody

Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody

Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Short Term (STEP) Expanded Programming</p> <p>Please email Uniform Commitment Order and referral request to: STEP@la.gov</p> <p>C. Paul Phelps Correctional Center 14925 Highway 27 Dequincy, LA 70633</p> <p>Franklin Detention Center 388 Natures Acres Road Winnsboro, LA 71295</p> <p>Richland Detention Center 456 Highway 15, Rayville, LA 71269 <i>Program Opening Date: TBD</i></p> <p>Contact: Program Director</p>	<p>Available to males only.</p> <p>Program to provide individualized program interventions, education and career training, case management, and connection to community supports to reduce recidivism for those with multiple felony convictions.</p>	<p>Third or greater defendant class.</p> <p>No outstanding immigration detainees.</p> <p>No aggravated escapes in last 5 years.</p> <p>Non-violent offenses; violent offenses accepted on case-by-case basis.</p> <p>Voluntary program.</p> <p>No sex offenses.</p>	<p>A sentence of at least 5 years at hard labor with a recommendation that the defendant complete the STEP program is recommended.</p>

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody

Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p>Young Adult Program (YAP)</p> <p>Please email Uniform Commitment Order and referral request to: YAP@la.gov</p> <p>Elayn Hunt Correctional Center 6925 Highway 74 St. Gabriel, LA 70776</p> <p>Contact: Program Director (225) 319-4379</p>	<p>2-year program for 18-22 year old inmates to address their unique needs.</p> <p>Includes individualized program interventions, education and career training, case management, and connection to community supports.</p>	<p>Must be 18-24 years old.</p> <p>Must volunteer to participate.</p>	<p>A sentence with at least 2 years remaining to serve after considering credit for time served with a recommendation to the YAP program.</p>

Specialized Programs for post-Adjudication Incarceration in DPS&C Custody

Program & Points of Contact	Description	Eligibility/Suitability	Court Minutes Language
<p align="center">Transitional Work Programs</p> <p>Please email Uniform Commitment Order and referral request to: hq-twp-recommendations@la.gov</p> <p align="center"><i>Multiple Locations</i></p> <p align="center">Contact: DOC Headquarters Prison Operations 225-342-6654</p>	<p>Available for male and female participants.</p> <p>Program provides for defendants to have the ability to reside in a correctional facility while working in a job in the community.</p>	<p>Defendant must volunteer to participate.</p> <p>No convictions for sex offense (RS 15:541).</p> <p>Minimum of four years before earliest release date but pursuant to the provisions of RS 15:711 and 15:1111.</p> <p>No history of violent offenses or violent behavior.</p> <p>Defendant must be medically stable to be able to maintain employment.</p> <p>Defendant must not have a history of escape within the last seven years.</p> <p>Defendant must be deemed suitable by the agency.</p> <p>No pending felony charges or detainers.</p>	<p>Defendants are screened when they become eligible for participation for the Transitional Work Program.</p> <p>Once eligibility and suitability are determined, the defendant will be placed in an appropriate program.</p>

Goodtime Calculation Rate

The below goodtime calculation examples are for illustrative purposes only and are intended to serve as a guide that can be used to estimate the amount of time a person may be required to spend in the custody of the Department of Corrections pursuant to a particular sentence(s) and or revocation(s) before releasing via diminution of sentence/goodtime (if otherwise eligible for good time under statutes applicable at the time the offense was committed).

Official time calculations and release dates are completed by the Department of Corrections during the pre-classification intake process and upon receipt of all relevant sentencing documents including, but not limited to, the uniform commitment, pre-trial jail credit, and/or revocation history. This process also must factor in other applicable information such as previous convictions, concurrent or consecutive sentences, offender class etc. all of which may also impact time calculations. Furthermore, time calculations and release dates can be subsequently updated throughout inmate's incarceration as needed due to course completions, disciplinary loss of or restorations of goodtime, and or subsequent sentences.

Key Definitions:

1. **Goodtime:** eligible inmates custody of the department who has been convicted of a felony, may earn a diminution of sentence by good behavior and performance of work or self-improvement activities, or both, to be known as "good time". Earning rates are determined by statute. LA.RS. 571.3.
2. **Certified Treatment Rehabilitative Programs "CTRP":** eligible inmates may earn additional credits towards the reduction of projected goodtime parole release date for completion of Certified Treatment Rehabilitation Courses such as education, job skills training, values development and faith-based initiatives, therapeutic programs, and treatment programs pursuant to La. R.S. 15:828B.

General Goodtime Calculation Formula for Offenses:

GOOD TIME RATES FOR OFFENSES COMMITTED PRIOR TO AUGUST 1, 2024

Nonviolent Offense Basic Sentence Computation

- $\{\text{Total Sentence Length}\} \times \{\text{35\% Good Time Rate}\} - \{\text{Jail Credit Days}\} - \{\text{360 Days CTRP Credit}\} = \text{Projected Good Time Release Date}$

Example 1: 10-year sentence for drug possession with 1-year of jail credit and max CTRP credit

- 10 years x 35% - 1 year jail credit – 360 days CTRP credit = 1.5 years Projected Good Time Release Date

Violent Offense Basic Sentence Computation (Assumes 1st Offense)

- $\{\text{Total Sentence Length}\} \times \{\text{75\% Good Time Rate}\} - \{\text{Jail Credit Days}\} - \{\text{360 Days CTRP Credit}\} = \text{Projected Good Time Release Date}$

Example 2: 10-year sentence for armed robbery with 1-year jail credit and max CTRP credit

- 10 years x 75% - 1 year jail credit – 360 days CTRP credit = 6.5 years Projected Good Time Release Date

Notes about Legacy Good Time Rates

- Ordinary goodtime earn/award rates are different for nonviolent and violent offenses etc.
- Assume all defendants will earn maximum amount of CTRP credit of 360 days.
- Calculation formula above accounts for goodtime awarded in conjunction with pretrial jail credit.
- Offender class is irrelevant when the offense is nonviolent.
- 2 or more violent offenses are **flat** with no good time
- Sex offenses and habitual offender sentences are **flat** with no ordinary good time
 - Non sex habitual offenders may earn up to 360 CTRP

NEW GOOD TIME RATES FOR OFFENSES COMMITTED ON OR AFTER AUGUST 1, 2024 (2024 Special Crime Session)

Basic Sentence Computation

Note No distinction between violent and nonviolent crimes in terms of ordinary goodtime earn/award rates.*

- **{Total Sentence Length – Jail Credit} x {85% Good Time Rate} – {360 Days CTRP Credit} = Projected Good Time Possible Release Date**

Example 1: 10-year sentence for drug possession with 1-year of jail credit and max CTRP credit

- {10 years - 1 year jail credit} x 85% – 360 days CTRP credit = 6.65 years Projected Good Time Release Date
 - *For reference, under new goodtime rates the same sentence for non-violent offense as illustrated in example on p.13 results in 5.15 years longer must serve rate than under previous rates.*

Example 2: 10-year sentence for armed robbery with 1-year jail credit and max CTRP credit

- {10 years - 1 year jail credit} x 85% – 360 days CTRP credit = 6.65 years Projected Good Time Release Date

Notes about New Good Time Rate

- No distinction between violent and nonviolent crimes in terms of ordinary goodtime earn/award rates.
- No additional good time on pre-trial jail credit/above calculation formula accounts for this change.
- Max amount of ordinary goodtime towards release date is 15%.
- Sex offenses and Habitual offender convictions are ***flat*** with no ordinary good time.
- For purposes of above formula, assume all defendants will earn maximum amount of CTRP credit of 360 days.